

New Inspection Regime of the Companies Register

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New Inspection Regime of the Companies Register

- Overview of New Inspection Regime
- Major Changes in Public Search Services
- Application for Disclosure of Withheld Information / Protected Information
- Application to Withhold Information from Public Inspection

Overview of New Inspection Regime



- Companies may replace usual residential addresses of directors with their correspondence addresses, and replace full identification numbers of directors and company secretaries with their partial identification numbers on their own registers for public inspection.

Overview of New Inspection Regime



- Usual residential addresses and full identification numbers (“Protected Information”) on the Index of Directors on the Companies Register are replaced with **correspondence addresses** and **partial identification numbers** for public inspection.
- Protected Information contained in documents filed for registration after commencement of this phase is **NOT** provided for public inspection.
- “**Specified persons**” could apply to the Companies Registry (“the Registry”) for access to Protected Information.

Overview of New Inspection Regime



- A data subject may **apply** to the Registry for withholding from public inspection his/her usual residential address (if applicable) or full identification number (“Withheld Information”) contained **in a document registered** with the Registry. If the application is approved, the data subject’s correspondence address and partial identification number will be provided for public inspection instead.
- “**Specified persons**” could apply to the Registry for access to the Withheld information.

Overview of New Inspection Regime

Who are the “specified persons”? (1)

- “**Specified persons**” are specified in sections 8(1) and 12(1) of the Companies (Residential Addresses and Identification Numbers) Regulation (Cap. 622N) (“Regulation”).

- Specified persons include:

(a) a data subject



*only has the right to access
WI / PI of the data subject*

(b) a person who is authorized in writing
by a data subject



(c) a member of the data subject’s company



*only has the right to access
WI / PI of the company*

Overview of New Inspection Regime

Who are the “specified persons”? (2)

- Specified persons include: (Cont’d)

- (d) a liquidator

- (e) a trustee in bankruptcy

- (f) a public officer or public body

- (g) a scheduled person

- an inspector (s.838(1) of the Companies Ordinance, Cap. 622)

- a recognized clearing house

- a recognized exchange controller

- a person directed or appointed to investigate (s.11(1) of the Anti-Money Laundering and Counter-Terrorist Financing Ordinance, Cap. 615)

- an inspector (s.95(1) of the Trustee Ordinance, Cap. 29)

- a recognized exchange company

- a recognized investor compensation company

Overview of New Inspection Regime

Who are the “specified persons”? (3)

- Specified persons include: (Cont’d)

- (h) a solicitor or foreign lawyer

- (i) a certified public accountant (practising)

- (j) a financial institution or Designated Non-Financial Business and Profession (“DNFBP”)

Financial institution:	➤ an authorized institution	➤ a licensed corporation
	➤ an authorized insurer	➤ a licensed individual insurance agent
	➤ a licensed insurance agency	➤ a licensed insurance broker company
	➤ a licensed money service operator	➤ the Postmaster General
	➤ an SVF licensee	➤ a licensed VAS (virtual asset service) provider

DNFBP:	➤ an accounting professional	➤ an estate agent
	➤ a legal professional	➤ a TCSP licensee
	➤ a Category B PMS (precious metals and stones) registrant	

Overview of New Inspection Regime

Who are the “specified persons”? (4)

- “Specified persons” other than the data subject, person authorized by a data subject and member of the data subject’s company may have the need to obtain Withheld Information or Protected Information (“WI / PI”) in relation to statutory procedures, law enforcement, and customer due diligence of financial and business transactions (e.g. for Anti-Money Laundering and Counter-Financing of Terrorism purposes).
- Such persons are required by sections 8 and 12 of the Regulation to make **a statement to confirm that the WI / PI is required for the performance of their functions and would only be used for the performance of their functions.**

Major Changes in Public Search Services

Searches on Registered Documents (1)

- Protected Information contained in documents filed for registration on or after 24 October 2022 is **NOT** provided for public inspection.

Form **NNC1**

A. 董事(自然人) Director (Natural Person)

姓名/名稱 Name in Chinese

姓名/名稱 Name in English

其他名稱 Other Name

香港身分證 Hong Kong Identity Card

護照 Passport

通訊地址 Correspondence Address

同意書 Consent to Act as Director

本人同意在該公司註冊後擔任董事，並證明本人於申請時已滿18歲。

I consent to be a director of the company on its incorporation and confirm that I have attained the age of 18 years.

The main form **does NOT** contain PI and is for public inspection

Form **PI-NNC1**

建議採用的公司英文名稱 Proposed English/Chinese Company Name

首任公司秘書/董事(自然人) - 受保護資料
First Company Secretary/Director (Natural Person) - Protected Information

X 公眾紀錄不會顯示此頁
This page will not be shown on the public record

關於本頁中填寫的資料，將不會在公眾紀錄中顯示。

The full number of Hong Kong Identity Card or passport of the first company secretary should be reported on this page.

關於本頁中填寫的資料，將不會在公眾紀錄中顯示。

The full number of Hong Kong Identity Card or passport and usual residential address of the first director should be reported on this page.

Capacity

姓名/名稱 Name in Chinese

姓名/名稱 Name in English

身份證明 Identification

通常居住地址 Usual Residential Address of Director

The **PI sheet** containing PI is **NOT** for public inspection

Major Changes in Public Search Services

Searches on Registered Documents (2)

- Starting from 27 December 2023, upon approval of an application to withhold information from public inspection, the Registry will update the image record of the relevant document so that the Withheld Information contained therein will **NOT** be provided for public inspection.
- The applicant's correspondence address is provided instead of the usual residential address for public inspection.

表格 Form **NAR1** 公司編號 Company Number
8888888

12 董事 Directors

A. 董事 (自然人) Director (Natural Person)
(如超過一名董事屬自然人，請用續頁 B 填報。 Use Continuation Sheet B if more than 1 director is a natural person)

請在適當的表格內加上「是」或「否」。 Please tick the relevant box(es)

13 身分 Capacity 董事 Director 候補董事 Alternate Director

中文姓名 Name in Chinese

英文姓名 Name in English

姓氏 Surname

其他名字 Other Names

14 前用姓名 Previous Names

中文 Chinese

英文 English

15 別名 Alias

中文 Chinese

英文 English

16 住址 Residential Address

公司註冊處註冊 CR's annotation:
由以下通訊地址代之。 The following correspondence address is made available instead
ROOM 8, 28/F, BONG BONG COMMERCIAL CENTRE,
888 SHANGHAI STREET, KOWLOON, HONG KONG
(日期 Date: 01/03/2024)

國家/地區 Country/Region

17 電郵地址 Email Address

18 身分證明 Identification

公司註冊處註冊 CR's annotation:
不提供完整身分證明號碼 Full identification number withheld
(日期 Date: 01/03/2024)

(a) 香港身分證號碼 Hong Kong Identity Card Number

(b) 護照 Passport

簽發國家/地區 Issuing Country/Region

號碼 Number

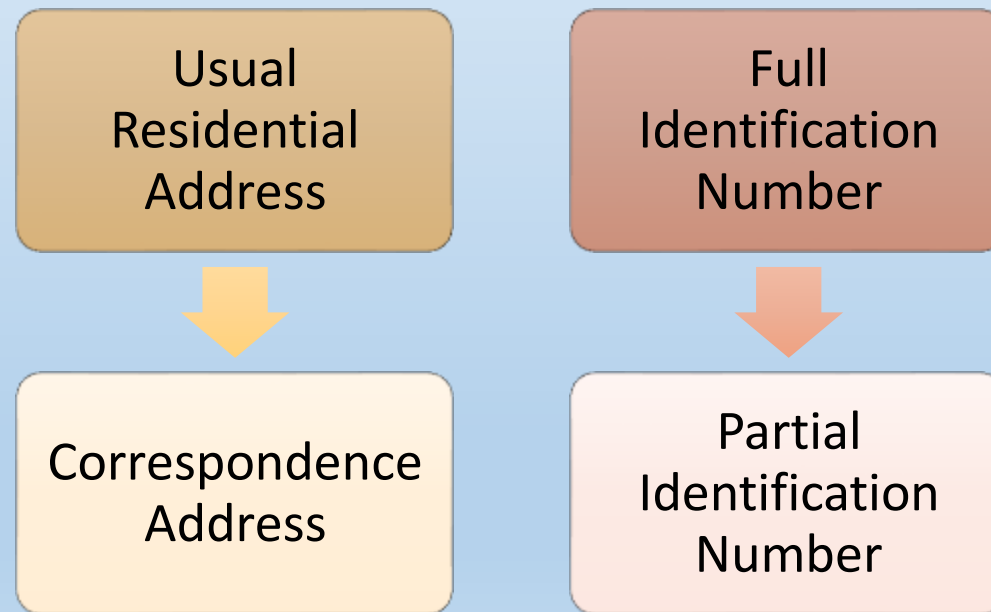
第四頁 Page 4

印務編號 1/2014 (2014年3月) Specification No. 1/2014 (March 2014)

Major Changes in Public Search Services

Searches on Index of Directors (1)

- Starting from 24 October 2022, the Protected Information on the Index of Directors on the Register is replaced with **correspondence address** and **partial identification numbers** for public inspection.



Major Changes in Public Search Services

Searches on Index of Directors (2)

- Partial identification number means —
 - a) if the identification number comprises **a sequence of an even number** of alphanumeric characters (excluding spaces, punctuation marks and symbols) — **the first half of the sequence**; or
 - b) if the identification number comprises **a sequence of an odd number** of alphanumeric characters (excluding spaces, punctuation marks and symbols) — **the part that begins with the first character in the sequence and ends with the character that falls on the middle of the sequence.**

Major Changes in Public Search Services

Searches on Index of Directors (3)

Hong Kong Identity Card Number

Full Number	Partial Number
A123456(7)	A123
AA123456(7)	AA123

Passport Number

Full Number	Partial Number
ABCD1234567	ABCD12
ABCD12345678	ABCD12
ABCD123456789	ABCD123
ABC-123-4	ABC1
#A1234567H(*)	A1234

Major Changes in Public Search Services

Searches on Index of Directors (4)

Company-based Directors Index Search

Directors Index Search (Company-based)

System Clock: 01-MAR-2024 17:17:46 GMT +0800

Your Search: BRN = 88888800

BRN	88888800
Company Name	PUBLIC SEARCH SERVICES LIMITED 公眾查冊服務有限公司

Director

Displaying: Record 1 to 1 of 1 Records.

No.	Name in English	Name in Chinese	HKID No. / BRN	Passport No.	Passport Issuing Country / Region	Director Type	Director Particulars		
							Online View	Certified Copy	All Directorships
1	LEE, ONE ONE	李一一	A234***	-	-	Natural Person			

Please select the Order Type:

Order certified report HK\$141.00 plus additional handling charges for different delivery mode(*)

(*) Additional handling charges

Full identification number replaced with partial identification number

Major Changes in Public Search Services

Searches on Index of Directors (5)

Director Particulars Search

Director Particulars – Natural Person Director	
System Clock: 01-MAR-2024 17:22:30 GMT +0800	
Your Search: BRN = 88888800.No. = 1 Director Type = Natural Person	
BRN:	88888800
Company Name:	PUBLIC SEARCH SERVICES LIMITED 公眾查冊服務有限公司
Surname (English):	LEE
Other Names (English):	ONE ONE
Name in Chinese:	李一一
Previous Names:	-
Alias:	-
Correspondence Address:	FLAT 2033 ABB BUILDING 11111 STREET BRAEMAR HILL HONG KONG
HKID No.:	A234***(+)
Passport No.:	-
Passport Issuing Country / Region:	-

Usual residential address replaced with correspondence address

Full identification number replaced with partial identification number

Major Changes in Public Search Services

Searches on Index of Directors (6)

Director-based Directors Index Search

- When HK Identity Card No. or Passport No. is used as a search key, searcher only needs to input the **partial** identification number.

Directors Index Search (Director-based) ?

Please select the Director Type and input your search key(s). NOTE: There may be different search results if you select different search key(s) for the same director. Please see 'Help' for more details.

Natural Person Director

Search by English Name and/or Chinese Name:

English Name

(surname)

(Other Names)
(English surname together with other names are considered as one search key)

Chinese Name

Search by Partial HKID and/or Partial Passport No. ?

Partial HKID No.

Partial Passport No.

Search by exact match of any 2 or more of the following information: ?

Major Changes in Public Search Services

Searches on Index of Directors (7)

Director-based Directors Index Search (Cont'd)

- Records of directors having the **same full HKID numbers or passport numbers** but with different formats of names kept on the Register **will be grouped together for display in a consolidated manner with the same group number.**
- In the rare circumstances where **different directors have identical full names and partial HKID numbers or passport numbers, extra digit(s) will be displayed for the partial identification numbers** of the related group where appropriate.

Major Changes in Public Search Services

Searches on Index of Directors (8)

Scenario (1) - Identify persons with different name formats but same partial HKID numbers

Display of Search Result

Searcher inputs partial HKID number **S987**, System will group the matched records according to different criteria for searchers to identify records of different individuals more easily.

HKID Grouping Number (Note)	Name in English	Name in Chinese	Partial HKID No.	Partial Passport No.	Passport Issuing Country / Region	No. of Records (including Records of Reserve Director)
▶ H1	LEE, HO WANG	李好運	S987*4*	-	-	4
▶ H2	LEE, HO WANG	李好運	S987*8*	-	-	2
▶ H2	LEE, HO WANG JOHN	李好運	S987*8*	-	-	1

- The search result shows **2 different Group Numbers**, indicating that **2 different individuals** holding **2 different full HKID numbers** are involved.
- Although **2** different name formats are shown for records with **Group Number H2**, they are in fact referring to the **same individual** with same full HKID number and have therefore been assigned with the **same Group Number**.
- The person shown in **Group Number H1** is holding a **different full HKID number** from the person in **Group Number H2** and they are **two different individuals**.

Major Changes in Public Search Services

Searches on Index of Directors (9)

Scenario (2) - Identify persons with same names and same partial HKID numbers

Display of Search Result

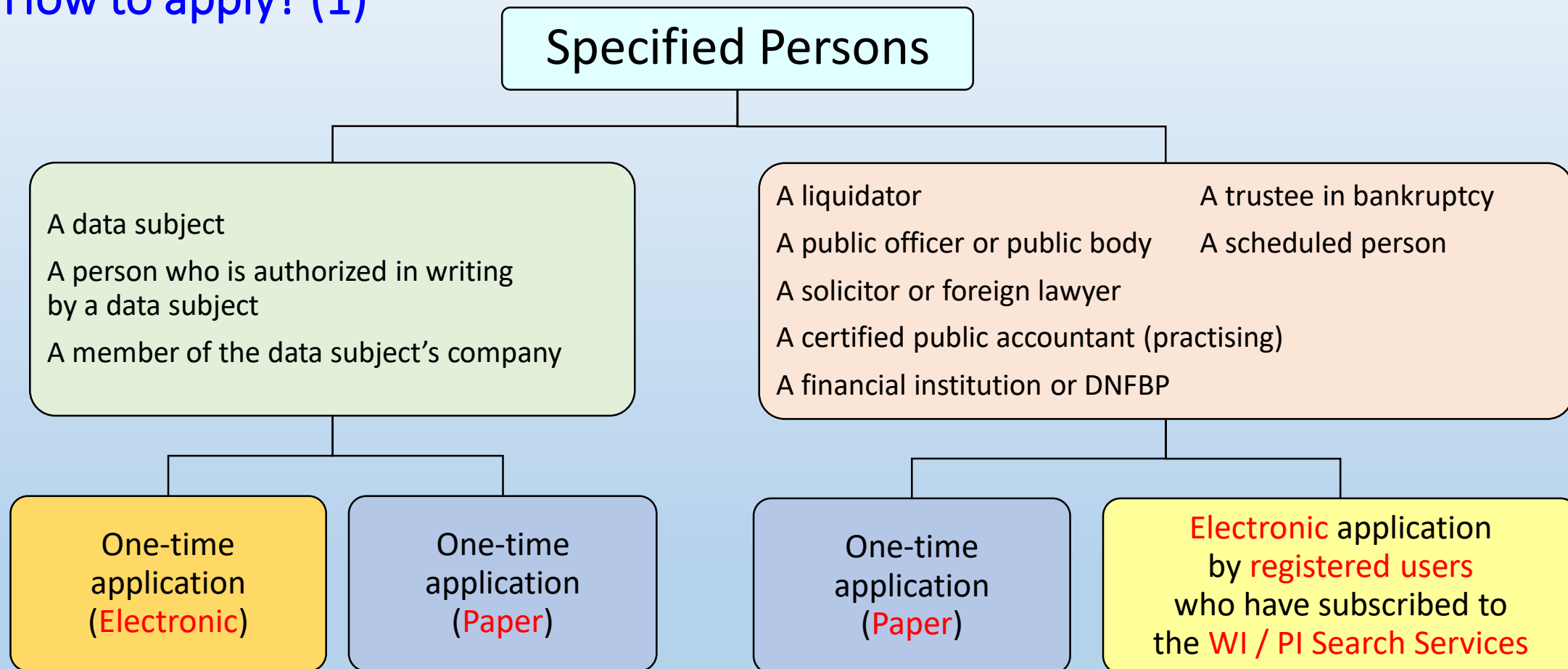
Searcher inputs partial HKID number **S012**, System will group the matched records according to different criteria for searchers to identify records of different individuals more easily.

HKID Grouping Number (Note)	Name in English	Name in Chinese	Partial HKID No.	Partial Passport No.	Passport Issuing Country / Region	No. of Records (including Records of Reserve Director)
H1	CHAN, TAI MAN	陳大文	S012**4	-	-	3
H2	CHAN, TAI MAN	陳大文	S012**8	-	-	2
H3	HO, SIU MING	何小明	S012***	-	-	2

- The search result shows **3 different Group Numbers**, indicating that **3 different individuals** holding **3 different full HKID numbers** are involved.
- The persons shown in **Group Number H1** and **Group Number H2** are **2 different individuals** with **identical name** but holding **2 different full HKID numbers**.
- The person shown in **Group Number H3** is obviously different from the persons in **Group Numbers H1 and H2**.

Application for Disclosure of Withheld Information / Protected Information

How to apply? (1)



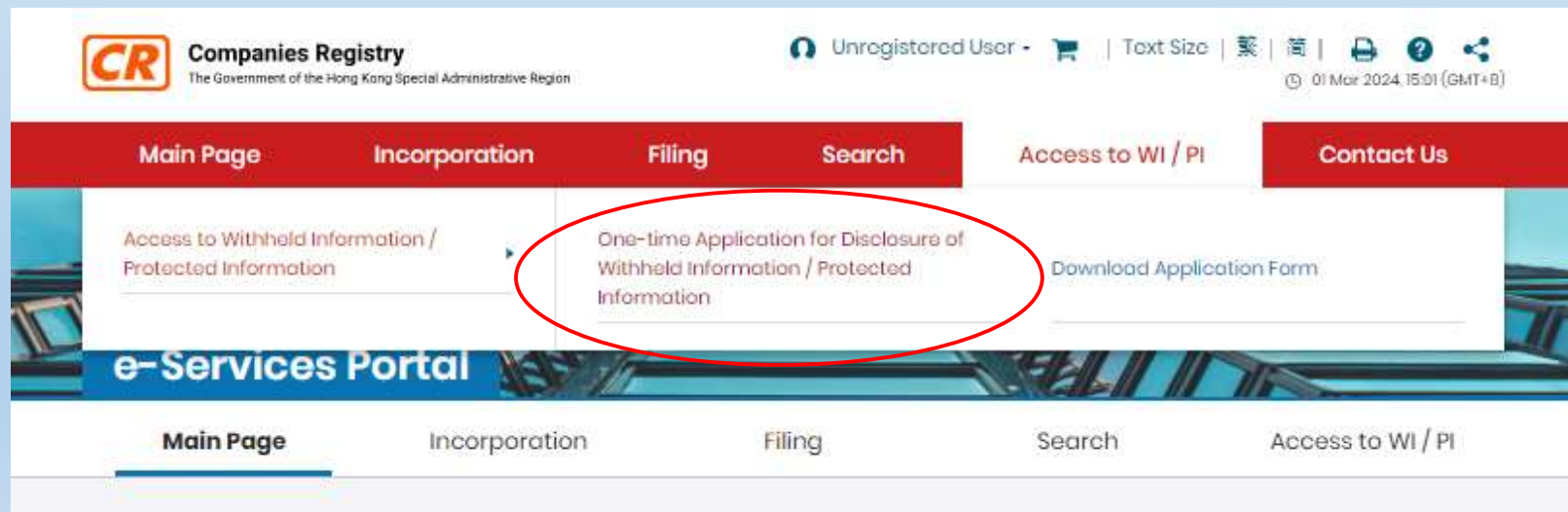
Application for Disclosure of Withheld Information / Protected Information

How to apply? (2)

One-time application

a) Electronic application

- By a **data subject**, a **person who is authorized in writing by a data subject**, or a **member** of the data subject's company
- through the e-Services Portal (www.e-services.cr.gov.hk)



Application for Disclosure of Withheld Information / Protected Information

How to apply? (3)

One-time application (Cont'd)

b) Paper application

- By **all types of specified persons**
- In specified forms – Forms PS1, PS2 or PS3 (depending on the type of specified person)

申請披露不提供的資料/受保護資料 表格 Form PS3
(由律師或外地律師/執業會計師/金融機構或指定非金融業人士提出)
Application for Disclosure of Withheld Information/Protected Information
(By solicitor or foreign lawyer/certified public accountant (practising)/financial institution or DNFBP)

申請披露不提供的資料/受保護資料 表格 Form PS2
(由清盤人/破產受託人/公職人員或公共機構/表列人士提出)
Application for Disclosure of Withheld Information/Protected Information
(By liquidator/trustee in bankruptcy/public officer or public body/scheduled person)

申請披露不提供的資料/受保護資料 表格 Form PS1
(由資料當事人/獲資料當事人書面授權的人/資料當事人所屬公司的成員提出)
Application for Disclosure of Withheld Information/Protected Information
(By data subject/person authorized in writing by a data subject/member of the data subject's company)

Part 1 Particulars of the Withheld Information/Protected Information under the Application for Disclosure

資料當事人的詳情^{註5}
Particulars of Data Subject^{Note 5}

資料當事人的姓名 Name of Data Subject

中文姓名 Name in Chinese	英文姓氏 Surname in English	英文名字 Other Names in English
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資料當事人的身分識別 Identification of Data Subject

香港身分證部分號碼 Partial Number of Hong Kong Identity Card	護照部分號碼 ^{註6} Partial Number of Passport ^{Note 6}
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資料當事人所屬公司的名稱及商業登記號碼
Name and Business Registration Number of Data Subject's Company

中文名稱 Name in Chinese	商業登記號碼 ^{註7} Business Registration Number ^{Note 7}
英文名稱 Name in English	

資料當事人於所屬公司的身分 Capacity of Data Subject in the Company
請選擇以下其中一個並在對填的空格內加上「X」。 Please select and tick only one of the following boxes

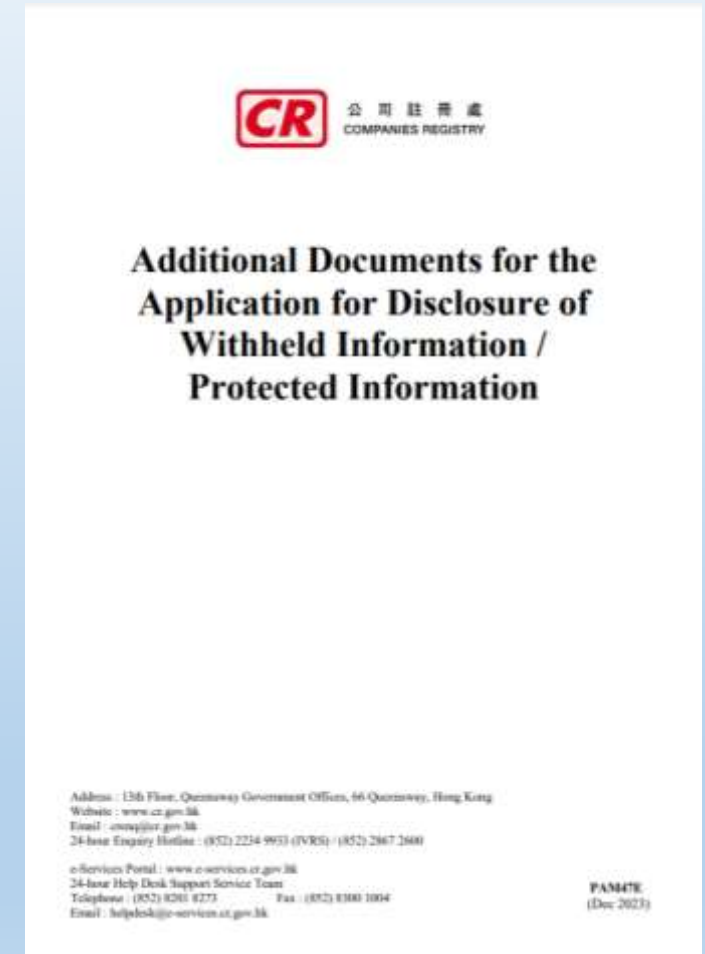
<input type="checkbox"/> 董事/候補董事 Director/Alternate Director	<input type="checkbox"/> 備任董事 Reserve Director	<input type="checkbox"/> 清盤人 Liquidator	<input type="checkbox"/> 臨時清盤人 Provisional Liquidator
<input type="checkbox"/> 公司秘書 Company Secretary	<input type="checkbox"/> 承按人或承押記人 Mortgagee or Chargee	<input type="checkbox"/> 接管人 Receiver	<input type="checkbox"/> 經理人 ^{註8} Manager ^{Note 8}

Application for Disclosure of Withheld Information / Protected Information

How to apply? (4)

One-time application (Cont'd)

- Submit the application together with **supporting documents** and **fee** (if applicable).
- In general, the supporting documents include:
 - the **identification documents** of the applicant, and of the authorised representative of the applicant which is other than a natural person;
 - the **evidence of the capacity** of the applicant as one of the types of specified persons; and
 - in certain circumstances, the **authorisation document**.



Application for Disclosure of Withheld Information / Protected Information

How to apply? (5)

Electronic Application by registered user

- Only the following **designated types of specified persons** can make application electronically through a **User Account** which has subscribed to the **WI / PI Search Services** :
 - a liquidator
 - a trustee in bankruptcy
 - a public officer or public body
 - a scheduled person
 - a solicitor or foreign lawyer
 - a certified public accountant (practising)
 - a financial institution or DNFBP
- If the designated specified person is **not a natural person**, application should be made by its authorised representative through the **authorised representative's User Account** which has subscribed to **the WI / PI Search Services**.

Application for Disclosure of Withheld Information / Protected Information

What can be obtained? (1)

- Applicant has to indicate the scope of Withheld Information or Protected Information (“WI / PI”) required in the application, i.e.

Latest Protected
Information of a data
subject in a company

AND/OR

Withheld Information /
Protected Information
of a data subject
reported in a registered
document

Application for Disclosure of Withheld Information / Protected Information

What can be obtained? (2)

- A fee of **\$10** for obtaining WI / PI of **each data subject** is payable by the following types of specified persons:
 - a solicitor or foreign lawyer
 - a certified public accountant (practising)
 - a financial institution or DNFBP

(sections 6(c)(iii) (for WI) and 10(c)(iii) (for PI) of the Regulation)
- The other types of specified persons are exempted from the fees by section 13 of the Regulation.

Application for Disclosure of Withheld Information / Protected Information

What can be obtained? (3)

- If an application is approved, a **WI / PI Report** on the selected data subject will be provided to the applicant.
- The Report
 - will be sent to the Applicant by **email** (for one-time application); or
 - provided in a designated area in the e-Services Portal **for downloading** by the Applicant (for application through User Account which has subscribed to the WI / PI Search Services)

Application for Disclosure of Withheld Information / Protected Information

What can be obtained? (4)

CR 私人及機密
Private and Confidential
訂單編號 Order No.: PS090044583482
不提供的資料/受保護資料報告
Withheld Information/Protected Information Report

申請人的詳情 Particulars of Applicant	
申請人的姓名/名稱 Name of Applicant :	李一一 LEE ONE ONE
指明人士的類別 Type of Specified Person :	資料當事人 A data subject
登記帳戶號碼 (如適用) User Account Number (if applicable) :	-
資料當事人的詳情 Particulars of Data Subject	
資料當事人的姓名 Name of Data Subject :	李一一 LEE ONE ONE
資料當事人所屬公司的名稱 Name of Data Subject's Company :	公眾搜尋服務一有限公司 PUBLIC SEARCH SERVICES (A) LIMITED
資料當事人所屬公司的商業登記號碼編號 Business Registration Number of Data Subject's Company :	8888801
資料當事人於所屬公司的身分 Capacity of Data Subject in the Company :	董事 / 候補董事 Director / Alternate Director
最新受保護資料 Latest Protected Information	
完整香港身分證號碼 Full Hong Kong Identity Card Number :	A234567(9)
完整護照號碼 Full Passport Number :	-
通常住址 Usual Residential Address :	FLAT 2033 ABB BUILDING 11111 STREET BRAEMAR HILL HONG KONG

註 Note:
請參看隨附的注意事項並遵從有關的規定。
Please read the attached Points to Note and comply with the requirements.

公司註冊處
Companies Registry

Latest Protected Information of a data subject in a company

CR 私人及機密
Private and Confidential
訂單編號 Order No.: PS090044583482
不提供的資料/受保護資料報告
Withheld Information/Protected Information Report

申請人的詳情 Particulars of Applicant	
申請人的姓名/名稱 Name of Applicant :	李一一 LEE ONE ONE
指明人士的類別 Type of Specified Person :	資料當事人 A data subject
登記帳戶號碼 (如適用) User Account Number (if applicable) :	-
資料當事人的詳情 Particulars of Data Subject	
資料當事人的姓名 Name of Data Subject :	李一一 LEE ONE ONE
資料當事人所屬公司的名稱 Name of Data Subject's Company :	公眾搜尋服務一有限公司 PUBLIC SEARCH SERVICES (A) LIMITED
資料當事人所屬公司的商業登記號碼編號 Business Registration Number of Data Subject's Company :	8888801
資料當事人於所屬公司的身分 Capacity of Data Subject in the Company :	董事 / 候補董事 Director / Alternate Director
載於以下指定文件內的不提供的資料/受保護資料 Withheld Information/Protected Information Reported in the following Specific Document	
文件名稱 Name of Document :	(英)表格 N N C 1 - 法團成立表格(股份有限公司) (E)PNNC1 - Incorporation Form (Company Limited by Shares)
文件參考編號 Document Reference Number :	71622889652
存檔日期 (日/月/年) Filing Date (DD/MM/YYYY) :	04/09/2023
完整香港身分證號碼 Full Hong Kong Identity Card Number :	A234567(9)
完整護照號碼 Full Passport Number :	-
通常住址 Usual Residential Address :	FLAT 2033 ABB BUILDING 11111 STREET BRAEMAR HILL HONG KONG

註 Note:
1. 本報告載列指定文件內有關資料當事人的不提供的資料/受保護資料, 該等不提供的資料/受保護資料其後因其他文件而作出的任何更改或修訂並不包括在內。
This report contains the withheld information/protected information of the data subject reported in the specific document. Any subsequent changes or amendment to the said withheld information/protected information as reported in other documents are not included.
2. 請參看隨附的注意事項並遵從有關的規定。
Please read the attached Points to Note and comply with the requirements.

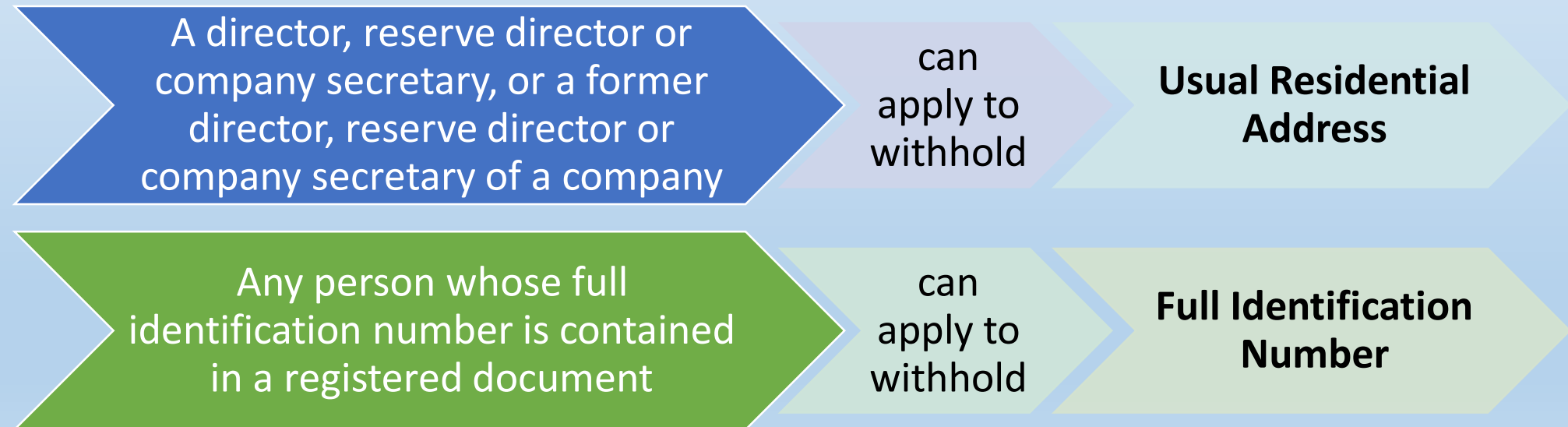
公司註冊處
Companies Registry

Withheld Information / Protected Information of a data subject reported in a registered document

Application to Withhold Information from Public Inspection

Who can make the application?

- Data subjects may apply to the Registry for withholding from public inspection their **usual residential addresses** (if applicable), or **full identification numbers** contained in documents registered with the Registry pursuant to section 49 of the Companies Ordinance (Cap. 622).



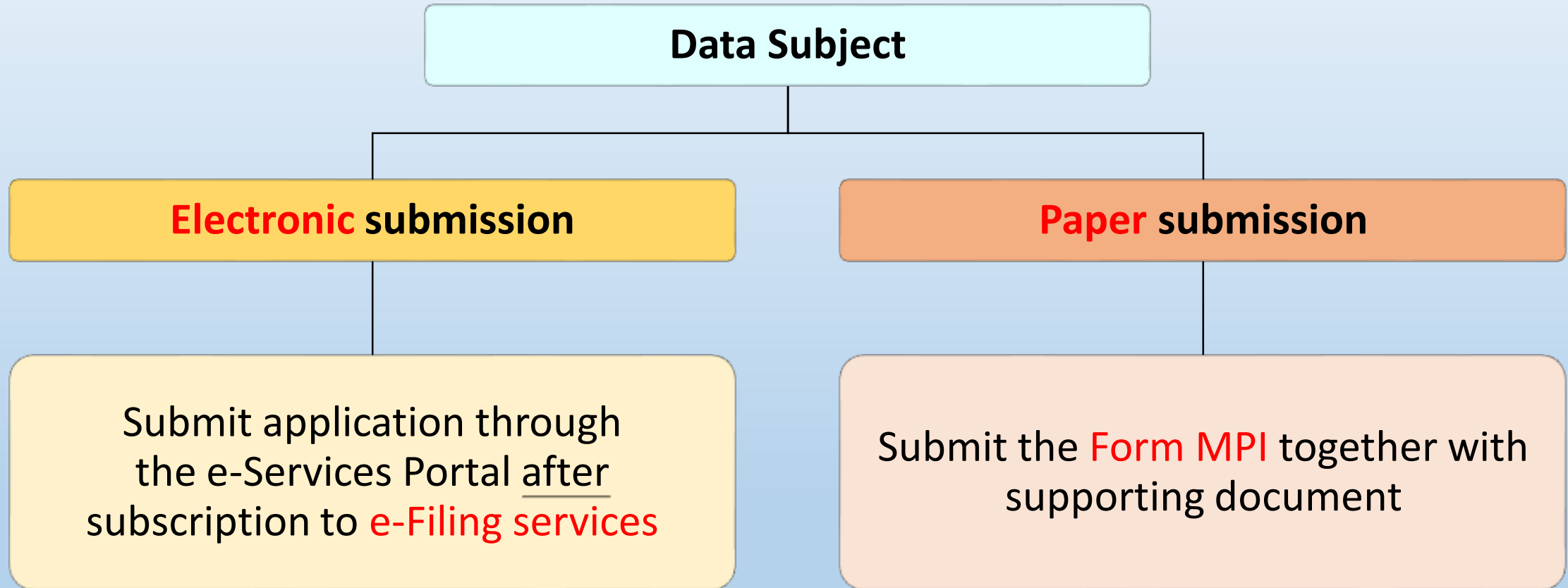
Application to Withhold Information from Public Inspection

What documents can be covered under an application?

- Applicant may apply to withhold from public inspection his/her usual residential address and full identification number contained in a document delivered to the Companies Registry for registration under any of the following Ordinances before, on or after the commencement of Phase 3 of the New Inspection Regime –
 - the Companies Ordinance;
 - the Companies (Winding Up and Miscellaneous Provisions) Ordinance (Cap. 32); or
 - the Companies Ordinance (Cap. 32) as in force from time to time before the commencement of the Companies Ordinance.

Application to Withhold Information from Public Inspection

How to apply? (1)



Application to Withhold Information from Public Inspection

How to apply? (2)

Electronic application

- To apply for withholding information from public inspection electronically, the data subject must hold a **User Account** of the e-Services Portal **with e-Filing Services subscribed**.
- After login, select “Filing” from the menu bar of the e-Services Portal and then “Document Submission” > “Online Submission” to complete the **Form MPI** “Application to Withhold Residential Address or Identification Number from Public Inspection”. System will guide the applicant to input the required information.

Application to Withhold Information from Public Inspection

How to apply? (3)

Electronic application (Cont'd)

Input Basic Information

- Enter the **BRN of the company** in relation to the application

Particulars of Applicant

- View and check the **name** and **identification number** of data subject
- Update the contact information of the data subject, including **telephone number**, **email address** and **correspondence address**, if necessary

Application to Withhold Information from Public Inspection

How to apply? (4)

Electronic application (Cont'd)

Particulars of Document(s)

- Indicate the **document(s)** containing the information to be withheld
- Select the **capacity(ies)** of the data subject in the document
- Select the **information to be withheld** and specify the **location** of the information

Sign & Submit

- Sign the Form MPI by entering the User ID and password of the User Account
- You may save a softcopy of the form before submission
- You may save or print the acknowledgement page for reference

Application to Withhold Information from Public Inspection

How to apply? (5)

Electronic application (Cont'd)

- Online demonstration is available at “Electronic Services > e-Services Portal > Demonstrations” of the Registry’s website (www.cr.gov.hk)
- An application may also be **submitted by a presentor** on behalf of the data subject through the presentor’s User Account with e-Filing Services subscribed. The presentor will send a signing request to the data subject after completion of the form. The data subject has to log in his/her User Account to sign and return the form to the presentor for submission.

Application to Withhold Information from Public Inspection

How to apply? (6)

Paper application

- Applicant can deliver the **Form MPI** by post or in person to the **e-Services Centre** of the Companies Registry on 13/F, Queensway Government Offices, 66 Queensway.

 **申請不提供住址或身分識別號碼讓公眾查閱** 表格 **MPI**
Application to Withhold Residential Address or Identification Number from Public Inspection Form **MPI**
公司註冊處 Companies Registry

第一部 申請人的詳情	
Part 1 Particulars of Applicant	
申請人的姓名 Name of Applicant (申請人必須為資料當事人 Applicant must be the data subject)	
中文姓名 Name in Chinese	英文姓氏 Surname in English
申請人的身分識別 Identification of Applicant 請在適用的空格內加上✓ 就您就選擇的項目提供資料 Please tick the relevant box and provide the information for the selected item	
<input type="checkbox"/> 香港身分證號碼 Hong Kong Identity Card Number	()
<input type="checkbox"/> 護照 Passport	發給國家/地區 Issuing Country/Region
電話號碼 Telephone Number	號碼 Number
電郵地址 Email Address	
通訊地址 Correspondence Address	
樓/層/座等 Tel./floor/Block etc.	
大廈 Building	
街道/屋苑/地段/村等 Street/Estate/Lot/Village etc.	
區/市/省/州/郵遞區號等 District/City/Province/State/Postal Code etc.	
國家/地區 Country/Region	
第二部 申請不提供住址或身分識別號碼讓公眾查閱的詳情	
Part 2 Particulars of the Application to Withhold Residential Address or Identification Number from Public Inspection	
A. 有關文件所屬公司的商業登記號碼及公司名稱 Business Registration Number and Name of the Company in relation to the Document Concerned	
商業登記號碼 ^{註6} Business Registration Number ^{Note 6}	
公司中文名稱 Company Name in Chinese	
公司英文名稱 Company Name in English	
提交人資料 Presenter's Reference	
姓名/名稱 Name:	
地址 Address:	
電話 Tel:	傳號 Reference:
電郵 Email:	

印明編號 PS-4/2023 (2023年12月) Specification No. PS-4/2023 (December 2023)



Application to Withhold Information from Public Inspection

How to apply? (7)

Paper application (Cont'd)

- **Certified true copy** of the **identification document** (i.e. Hong Kong Identity Card or passport) of the data subject should be submitted together with the application. The identification document should be certified as true copy by, among others,
 - a notary public practising in Hong Kong
 - a solicitor practising in Hong Kong
 - a certified public accountant (practising) with the meaning of section 2 of the Accounting and Financial Reporting Council Ordinance (Cap. 588)
 - a professional company secretary practising in Hong Kong
- Alternatively, the data subject may choose to **present the original identification document** in person to the Registry for verification.

Application to Withhold Information from Public Inspection

How to apply? (8)

Points to note

- It is NOT a mandatory requirement for data subjects to apply to withhold their information from public inspection.
- NO fee is required.
- There is NO deadline for submitting an application.
- Each application is for withholding residential address and/or full identification number of one data subject reported in registered documents (21 documents at most) of one company only.

Application to Withhold Information from Public Inspection

How will the information be withheld? (1)

- If an application to withhold usual residential address and full identification number from public inspection is approved, the **image record** of the registered document(s) under the application will be updated.

Form NAR1

12 董事 Directors

A. 董事 (10 位以上) Director (Notarial Person)

Capacity: 董事 Director Alternate Director 副董事

Name in Chinese: [Blank]

Name in English: LEE

One Name: ONE ONE

Residential Address: Flat A, 187, Fortman Mission, 1 Chang Sa Vie Road, London, ECU1A 1AA

Postal Address: [Blank]

Email Address: Director@abc.com

Identification: Hong Kong Identity Card Number: A 2 3 4 5 6 7 8 9



Form NAR1

12 董事 Directors

A. 董事 (10 位以上) Director (Notarial Person)

Capacity: 董事 Director 副董事 Alternate Director

Name in Chinese: [Blank]

Name in English: LEE

One Name: ONE ONE

Residential Address: [Redacted]

Postal Address: [Redacted]

Email Address: Director@abc.com

Identification: Hong Kong Identity Card Number: A 2 3 4 [Redacted]

Application to Withhold Information from Public Inspection

How will the information be withheld? (2)

- The usual residential address is withheld from public inspection while the **correspondence addresses** contained in the application will be made available for public inspection instead.

住址 Residential Address	公司註冊處註釋 CR's annotation : 由以下通訊地址代之 The following correspondence address is made available instead ROOM 8, 28/F, BONG BONG COMMERCIAL CENTRE, 988 SHANGHAI STREET, KOWLOON, HONG KONG (日期 Date: 01/03/2024)
國家 / 地區 Country / Region	

Application to Withhold Information from Public Inspection

How will the information be withheld? (3)

- The full identification number is withheld from public inspection while only the **partial identification number** is made available.

身分證明 Identification		公司註冊處註釋 CR's annotation : 不提供完整身分識別號碼 Full identification number withheld (日期 Date: 01/03/2024)				
(a) 香港身分證號碼 Hong Kong Identity Card Number		A	2	3	4	
(b) 護照 Passport	簽發國家／地區 Issuing Country / Region					
	號碼 Number					

Application to Withhold Information from Public Inspection

How will the information be withheld? (4)

- An email will be issued to the presenter or applicant (as the case may be) after the concerned information has been withheld.
- Applicant may conduct an Image Record Search via the e-Search Services under the Registry's e-Services Portal and place an order for online viewing or downloading of the updated image record(s) or obtaining a certified copy of the document(s).

Please visit

Thematic section on “New Inspection Regime”
on the Companies Registry’s website
(www.cr.gov.hk/en/legislation/nir/overview.htm)

where you can obtain:

- [Information Pamphlets](#)
 - How to Obtain Withheld Information / Protected Information
 - Additional Documents for the Application for Disclosure of Withheld Information / Protected Information
 - How to Apply to Withhold Residential Address or Identification Number from Public Inspection
 - How to Subscribe to Withheld Information / Protected Information Search Services under the e-Services Portal of the Companies Registry
- [Frequently Asked Questions](#)
- [External Circular No. 5/2022](#) - Implementation of Phase 2 of New Inspection Regime – Major Changes in Public Search Services
- [External Circular No. 8/2023](#) - Commencement of Phase 3 of New Inspection Regime

Thank You!