

UPCOMING ACTIVITIES

Seminar on “Employment Related Responsibilities of NGO Boards”

Employees are the greatest asset of an organization. As most NGOs are employers with paid staff, their boards need to take an oversight role to ensure compliance with employment related legislation in Hong Kong, as well as to make strategic decisions in the best interest of both the agency and the staff.

Once again collaborating with The Law Society of Hong Kong, Mr Walter Lee, Chairman of its Employment Law Committee, will speak on the employment related issues that board members should be aware of from a legal point of view. Also being an NGO director himself, Mr Lee will share from a governance perspective and suggest proactive measures that NGO boards should adopt to protect the agencies and directors from potential risks and liabilities arising from employment matters and labor disputes. Details as follows:

Date & Time:	31 Aug 2018 (Friday) 6:30pm – 8:30pm		
Targets:	Board and committee members (top priority), agency heads and senior management of HKCSS Agency Members		
Language:	Cantonese (materials in English)	Fees:	Free of charge

Interested parties please register [online](#) on or before 21 Aug 2018 (Tuesday). Successful registrants will be notified by email by 24 Aug 2018 (Friday).

Advisory Service on Governance Documents

Essential documents of an NGO, such as governance handbook (Directors' manual) and Articles of Association, are crucial to its governance. These documents set out the rules and guidelines of how an organization should be governed. As an organization grows and compliance requirements (e.g. amendment of the Companies Ordinance) change over time, NGOs need to review these documents periodically to align their governance with up to date best practices.

Co-organized with PILnet: The Global Network for Public Interest Law, this program will match agencies with volunteering lawyers that provide tailored consultation and pro bono legal assistance. Scope of the advisory service includes:

- compilation of governance handbook for the agency
- reviewing and updating of agency's Articles of Association as required

Quota: 5 – 10 organizations

The Advisory Service is expected to be kicked off by the end of October 2018. Please [click here](#) for service details and enrollment.

SNAPSHOTS



Workshops on NGO Boards' Roles in Human Resource Management (HRM) were held in June and July 2018, covering key concepts, knowledge and practices of HRM in the social service sector, together with the roles and functions that board members play in such aspects.



In the NGO Directors' Luncheon held on 11 July 2018, Mr David Sun, Director of Audit, (third left) spoke on the topic of “NGO Governance and Public Trust” and exchanged with participating NGO representatives.

The luncheon series is sponsored by the Hong Kong Institute of Certified Public Accountants Charitable Fund.