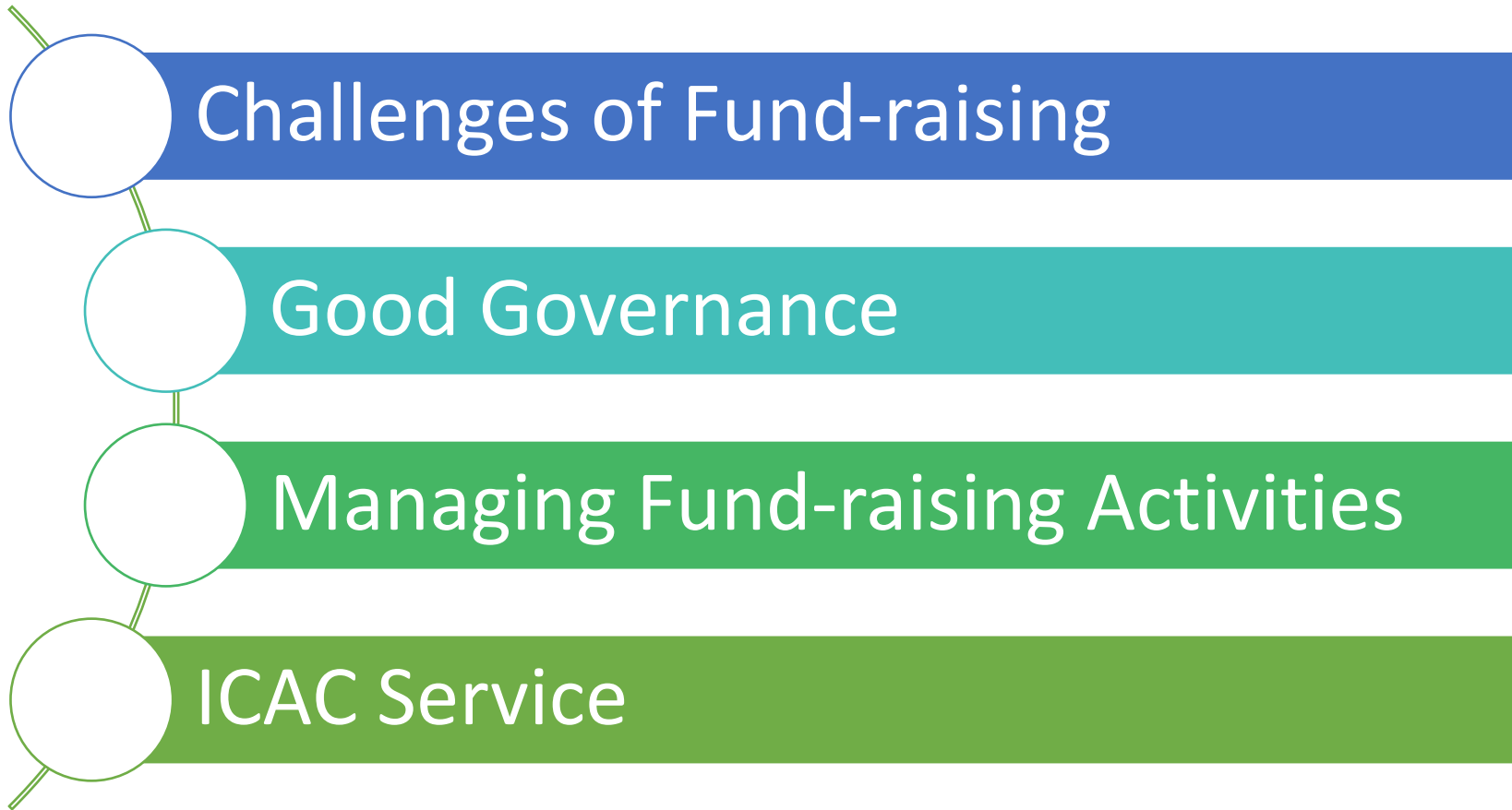


Upholding Integrity in Fundraising



Contents





charitable
choice
choose the gift of charity



綠色力量 GREEN POWER

25th
環島行慈善行山比賽
GREEN POWER HIKE FOR A GREEN FUTURE

The Hong Kong Society for the Aged Flag Day

2017·9·23(星期六)

耆康會全港賣旗日

服務長者四十年 光輝使命永向前



服務長者四十年
光輝使命永向前



香港耆康老人福利會
The Hong Kong Society for the Aged

宣傳大使



涉扮賣旗騙款 視障男拒認罪

f G+ 0 Twitter 0 Email 0 Like 0

🕒 2017-09-26 19:00 🖨 列印 📄 文字大小



...在商場內徘徊募捐，聲稱為泰國貧窮小孩籌款，但未領有相關許可證；有善信透過網站捐款到泰國建佛廟，捐款後沒收據，佛廟資料不公開，善信擔心捐款去向未明，至少10名受害人，部分更已報警備案...

東網

港澳版 > 新聞 > 港澳

T- T+ ^ v <

2017年10月9日 (一)

☁️ 30°C

🚗 🌤 交通/天氣

繁 簡 港澳版

👤 爆料

• 新聞

港澳

大陸

台灣

國際

• 評論

東網巨星

• 財經

• 體育

探射燈：網上籌款無王管 捐建泰廟疑騙局

09月29日(五) 05:00

👍 推介 709

🐦 Tweet

G+

🔗 分享

東網電視

更多新聞短片

探射燈：網上籌款無王管 捐建泰廟疑騙局



孫先生 苦主

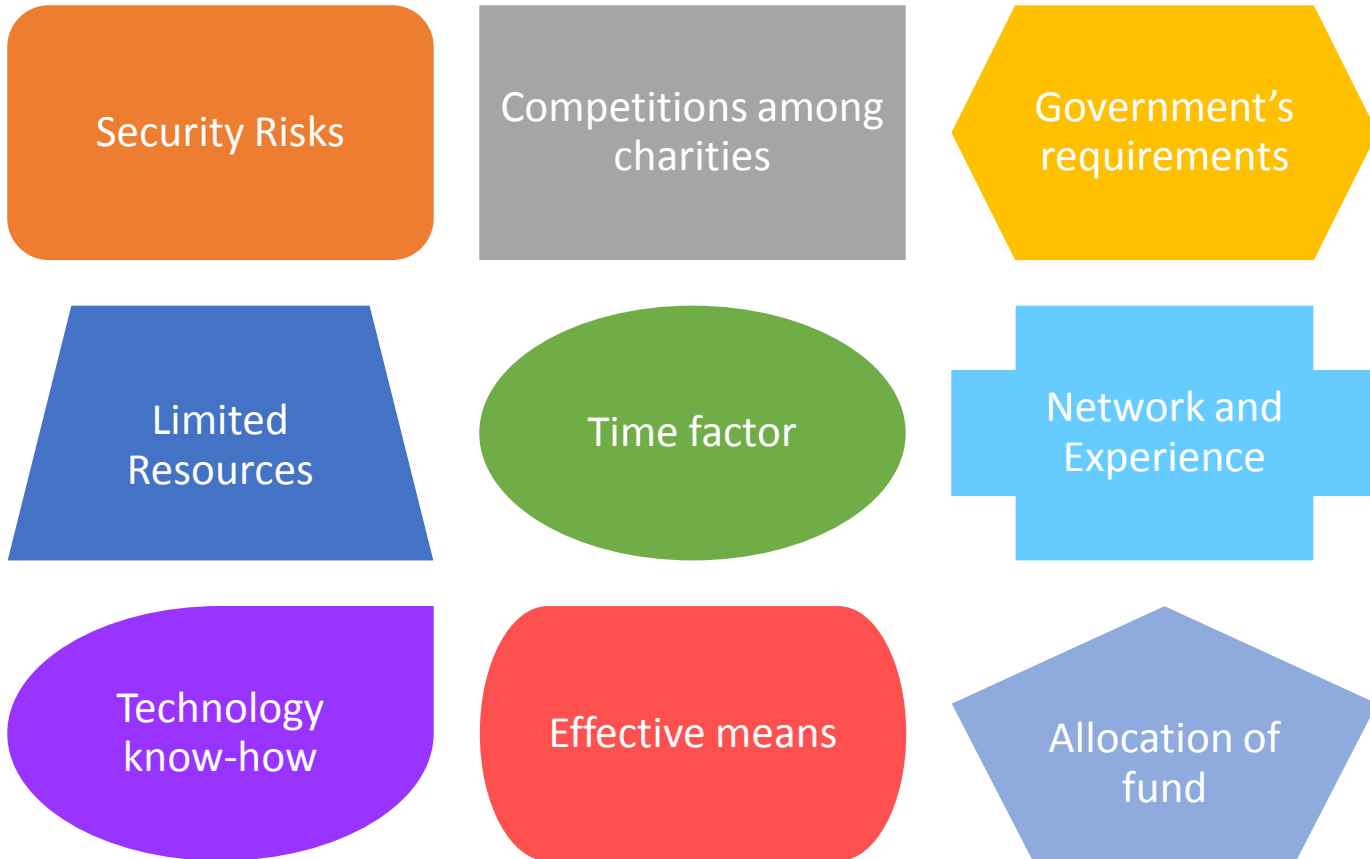
無收據無廟名

▶ 🔊 0:36 / 2:36

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...以義工身份，涉向公眾賣旗騙取37支慈善旗共值900元...

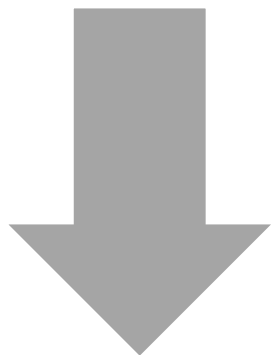
Challenges of Fund-raising



Poor Governance Vs Good Governance



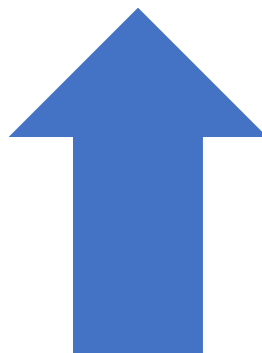
Loopholes
Malpractices
Negative News



Confidence
Donations



Integrity
Robust System
Reputation



Confidence
Donations

What is Good Governance?

Governance Structure

- Fundraising Committee
- Audit Committee

Policies & Guidelines

- Code of Conduct
- Conflict of interest

Transparency & Accountability

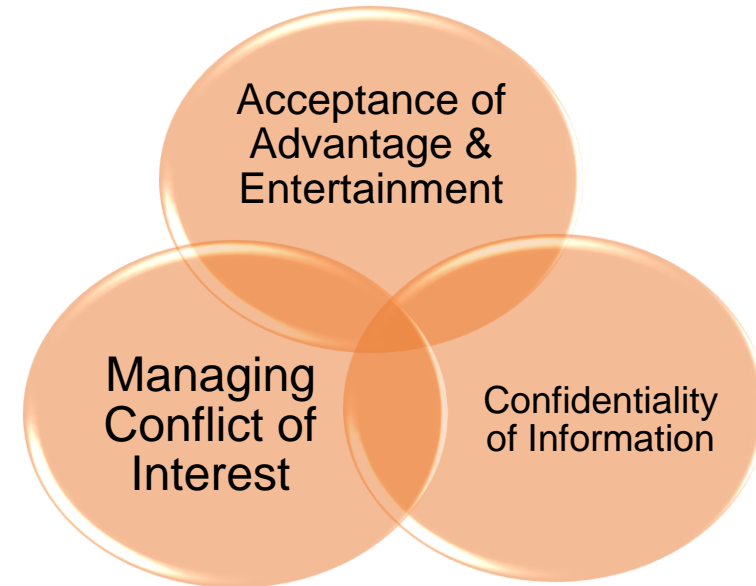
- Disclosure of fund-raising information
- Publicise the audited account

Governance Structure

- Fund-raising Committee
 - Oversee the development and endorsement of an annual fund-raising programme
 - Approve the budget and plan for each fund-raising activity
 - Monitor the usage of donations
 - Assess the effectiveness and performance of the activities held
- Audit Committee
 - Include member who has accounting knowledge/relevant expertise in auditing
 - Make recommendations on the appointment of external auditor
 - Report regularly its findings and recommendations to the board

Policies and Guidelines

- Code of Conduct
 - Sample Code of Conduct for NGOs
- Conflict of Interest
 - Private interest competes with the organisation's interest



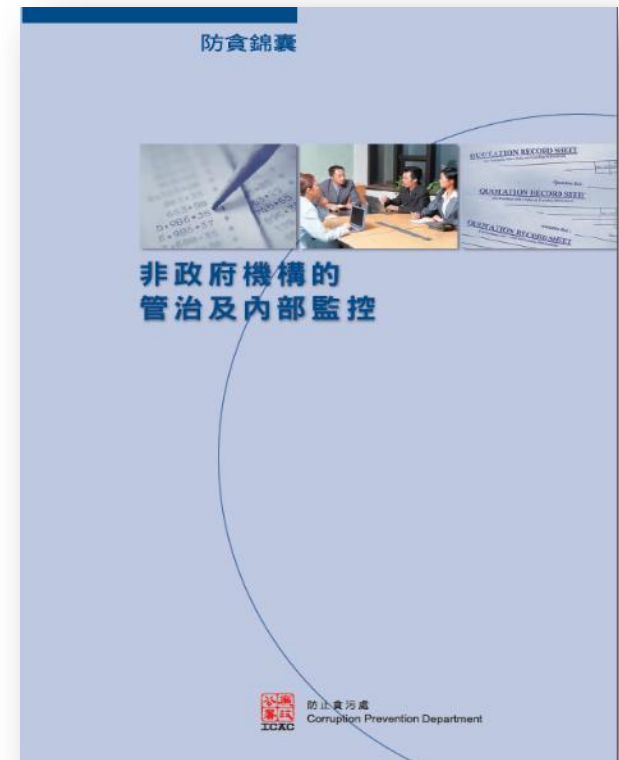
- Other Guidelines
 - Procurement, Issue of donation receipts

Transparency and Accountability

- Disclosure of fund-raising information through website or annual report
- Publicise the audited account of each fund-raising activity

Key Elements of Internal Control

- Clear policies, guidelines and procedures
 - E.g. financial management, procurement
- Checks and balances
 - E.g. segregation of duties, audits
- Proper record keeping
 - E.g. audit trails, information security
- Enhance Transparency
- Supervisory Accountability
- Feedback Channels

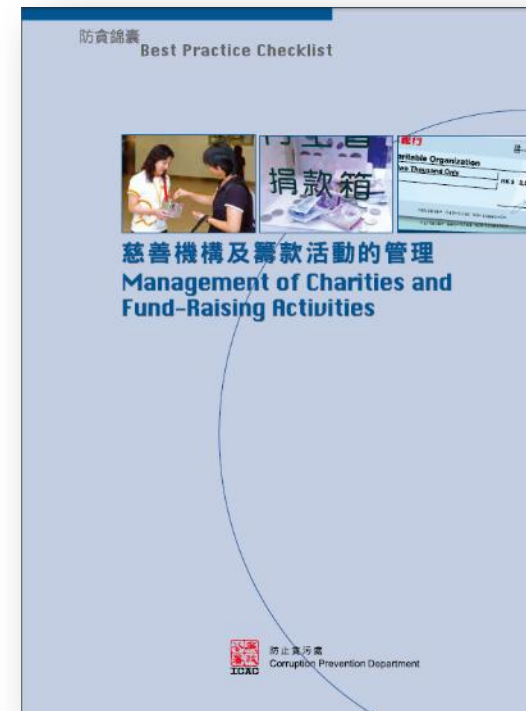


Managing Fundraising Activities



Key Control Measures in Fund-raising Activities

- Control of Fund-raising Expenditures
- Fund-raising Publicity
- Management of collectors
- Disbursement of transport/meal allowances
- Engagement of paid fundraisers/agents
- Security of
 - Cash donations
 - Commodities (for charity sale)
 - Donors' data



Donation Handling and Fund Disbursement

- Handling of Donations (in money/in kind)
- Reporting of Donation Collection
- Disbursement of Donations
- Submission of Financial Statements and Audited Account
- Internal/External Audit

ICAC Service



Brand-new CPAS Portal

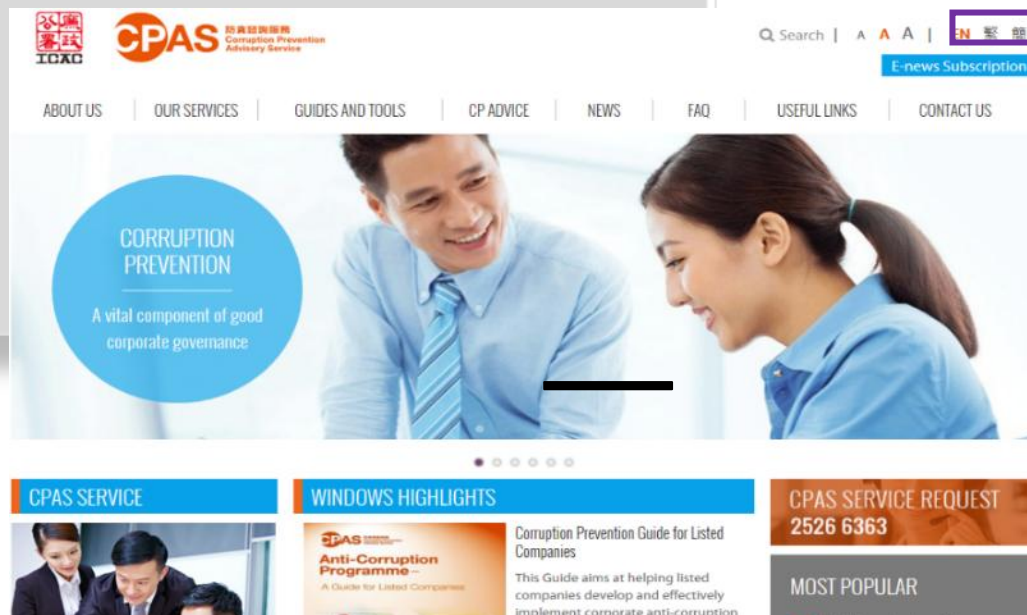
Key Features:

- Best Practice Checklists
- Training Packages
- Case Studies
- Quick Tips
- Red Flags, etc.

<http://cpas.icac.hk>

Three versions

- English
- Traditional Chinese
- Simplified Chinese



Corruption Prevention Guides and Tools

Search:
NGOs

The screenshot displays the CPAS (Corruption Prevention Advisory Service) website. At the top, the CPAS logo and navigation menu are visible. The 'GUIDES AND TOOLS' menu item is circled in blue. Below the navigation bar, a large banner image shows four people in a meeting, with a blue circle overlaid containing the text 'GUIDES AND TOOLS'. On the left side, a search filter section is shown with the text 'Filter by:' and a search bar. Below the search bar, the text 'CURRENT SEARCH' is displayed, followed by 'Search find items 19'. The search results are listed below, with 'NGOs' circled in blue. The search results include two items: 'Integrity and Corruption Prevention Guide on Managing Relationship with Public Servants' and 'Quick Starter to Integrity and Corruption Prevention Guide on Managing Relationship with Public Servants'. Both items have a 'See More' button. On the right side, there are two sections: 'POINTS OF INTEREST' and 'MOST POPULAR'. The 'POINTS OF INTEREST' section contains three questions: 'What is conflict of interest?', 'Have you observed signals of potential fraud and corruption?', and 'Why is corruption prevention vital to your company?'. The 'MOST POPULAR' section contains one item: 'Brief Description of the Anti-Corruption Policy of the Anti-Corruption Commission'.

CPAS 防貪諮詢服務
Corruption Prevention
Advisory Service

Search | A A A | EN 繁 簡

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GUIDES AND TOOLS

Filter by:

Keyword Search...

CURRENT SEARCH

Search find items 19

NGOs

Sector / Industry

☐ Building Management

☐ Catering

GUIDES AND TOOLS

Integrity and Corruption Prevention Guide on Managing Relationship with Public Servants

See More

Quick Starter to Integrity and Corruption Prevention Guide on Managing Relationship with Public Servants

See More

POINTS OF INTEREST

What is conflict of interest?

Have you observed signals of potential fraud and corruption?

Why is corruption prevention vital to your company?

MOST POPULAR

Brief Description of the Anti-Corruption Policy of the Anti-Corruption Commission

Corruption Prevention Advisory Service

- Advisory services for private organizations:
 - Meeting / written advice on Code of Conduct and procedures
 - Corruption prevention training for managers



Tel. : 2526 6363

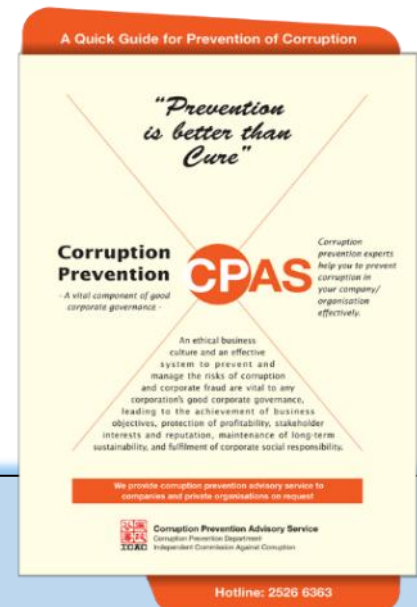
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Thank you

